

Audit Manager

Department: Audit

Designated Work Location: 510 Main Street: "Hybrid with designated work location"

Position Type: Permanent, Full-time

Salary: \$97,394.47 - \$137,384.52 Annually

Posting No: 125878

Closing Date: May 27, 2025

Providing a wide range of services to over half of all Manitobans, The City of Winnipeg is one of the largest employers in Manitoba. We provide a comprehensive range of benefits and career opportunities to our employees. These include competitive salaries, employer-paid benefits, dental and vision care, pension plans, and maternity/parental leave programs. Additionally, we offer education, training, and staff development opportunities to ensure that our employees are equipped with the necessary skills to advance in their careers.

Our Benefits web page provides detailed information about the benefits we offer, and we encourage you to visit it for further information at [City of Winnipeg Benefits](#). We take pride in fostering a [respectful](#), [diverse](#), safe, and healthy workplace where our employees can thrive and achieve their full potential.

Flexible work arrangements, which may include flexible hours, remote work, or a hybrid of remote work may be available; subject to review and approval. Please note that Employees who are approved to work remotely are responsible for and must demonstrate that they are available to return to their Designated Work Location and/or other work location to attend meetings or attend other tasks that occur in person.

The City is committed to attracting and retaining a diverse skilled workforce that is representative and reflective of the community we serve. Applications are encouraged from equity groups that have been and continue to be underrepresented at the City; Indigenous Peoples, Women, Racialized Peoples, Persons with Disabilities, 2SLGBTQQIA+ Peoples and Newcomers are encouraged to self-declare.

Requests for Reasonable Accommodation will be accepted during the hiring process.

Preference to internal applicants may be applied.

Job profile

Under general supervision of the Deputy City Auditor, the Audit Manager is primarily responsible for leading and conducting performance audits. As the lead, the Audit Manager will establish the project's scope and objectives, as well as perform a risk assessment, and determine required resources and approach. Additionally, the Audit Manager is expected to provide a broad range of assurance engagements, including following up on implementation of audit recommendations, investigations, other service reviews, and risk management and control system services advice in order to improve operations and assist Council in its governance role.

This role conducts some or all components of medium to large complex projects either as a project lead or team member. As a project leader they manage all facets of the project including supervision of other employees.

The Audit Manager works to promote organizational accountability, innovation and best practices throughout the organization by providing education and advisory services. The Audit Manager provides mentorship and guidance to support the Senior Auditors, and assists in the development, implementation and achievement of the Audit Department's plans, vision, mission, goals and objectives as well as continuous improvement of Audit services and performance.

As the Audit Manager you will:

- Lead and conduct performance audits, assurance engagements, projects, implementation of audit recommendations, and collective agreement reviews.
- Lead and conduct investigations.
- Provide education and advisory services to promote and develop effective governance and risk management systems, organizational

accountability, innovation, leading practice service delivery and effective control systems throughout the organization.

- Participate in development, implementation and achievement of the Audit Department's plans, goals and objectives.
- Participate in continuous improvement of the Audit Department's services and performance – incorporate quality assurance.

Your education and qualifications include:

1. Bachelor's Degree in Commerce or Bachelor's Degree in a related discipline (i.e. Economics, Political Science). An equivalent combination of education, training and experience may be considered
2. Chartered Professional Accountant (CPA) or Certified Internal Auditor (CIA) Designation
3. One of the following would be preferred: Certified Fraud Examiner (CFE) or Certified Information Systems Auditor (CISA)
4. A Project Management Professional (PMP) is preferred
5. Five years' experience leading audits (preferably performance audits in a public sector or large corporate setting)
6. Experience in organizational reviews and project management, preferably in a public sector or large corporate setting
7. Experience in a specialized area such as performance auditing, financial analysis, information technology or fraud etc.
8. Experience leading, coaching, mentoring and supervising project teams as well as managing external consultants.
9. Knowledge of risk and control concepts and ability to apply concepts to evaluate the effectiveness of business processes and controls to mitigate risk
10. Knowledge and application of government audit standards and applicable Canadian standards
11. Experience with analyzing, adapting and implementing leading edge auditing methodologies and techniques

12. Knowledge and understanding of the political and administrative structure of the City, the strategic business issues facing the City, and the role and functions of the various departments
13. Knowledge of public sector issues, and innovative governance, management, accountability and controllership concepts and practices
14. Excellent verbal communication skills
15. Strong written communication skills, with experience writing reports
16. Organizational and time management skills to prioritize and manage multiple projects with competing demands in order to meet deadlines and achieve quality results
17. Problem solving skills to identify, analyze and develop innovative and practical solutions
18. Strong interpersonal skills to foster a team environment and build effective working relationships promoting and generating commitment to initiatives, while handling politically sensitive issues with tact, diplomacy and integrity.
19. Customer service focused with ability to interpret client needs to deliver results
20. Ability to independently make sound decisions
21. Ability to continuously learn and adapt to changing processes/technology
22. Experience using Microsoft Office including Word, Power Point, Excel, Outlook and Teams

***IMPORTANT:** Applicants who have been educated outside of Canada must have education which is comparable to the minimum qualification in Canada. Applicants submitting foreign credentials require an official academic assessment report issued by a recognized [Canadian assessment service](https://www.canalliance.org/en/) <https://www.canalliance.org/en/> at application.

Conditions of employment:

- The successful applicant must maintain legal eligibility to work in Canada. If the successful applicant possesses a work permit, it is their responsibility to ensure the permit remains valid.
- Police Information Check satisfactory to the employer will be required from the successful candidate, at their expense. To obtain a Police Information Check, please visit www.winnipeg.ca/police

How to Apply

APPLY ONLINE, including all documentation listed below:

1. Current resume (**Required**).
2. Applications submitted without REQUIRED documentation will not be considered.

Your application documents must clearly indicate how you meet the qualifications of the position.

Notes

Online applications can be submitted at <http://www.winnipeg.ca/hr/>. For instructions on how to apply and how to attach required documents please refer to our [FAQ's](#) or contact [311](#).

Hours of Work: 8:30 a.m. to 4:30 p.m. Monday through Friday

Employee Group: Out of Scope, Grade 5 *Under Review*

Position Reports To: Deputy City Auditor

Only candidates selected for interviews will be contacted.